CASHION PUBLIC SCHOOLS

P.O. Box 100 Cashion, OK 73016

— APPLICATION FOR SUBSTITUTE TEACHING POSITION —

Notice to Applicant:

Independent School District No. 37 of Kingfisher County, Oklahoma, (hereinafter referred to as the "District") does not knowingly discriminate against any employee or applicant for employment on the basis of race, color, religion, sex, age, national origin, disability, or status as a Vietnam era or disabled veteran. The policy encompasses recruitment, selection, assignment, promotion, transfer, termination, compensation, training and apprenticeship, and all other terms, conditions, benefits and privileges associated with employment. This policy also extends to the education programs and activities operated by the District.

Discrimination is specifically prohibited by Title IX of the Education Amendments of 1972, as amended, and Title 45, subtitle A, part 86, of the Implementing Regulations administered by the Director of the Office of Civil Rights of the United States Department of Health, Education, and Welfare.

When you have properly filled in this application, mail or return it to the District. All statements must be clear, concise and true; otherwise, any appointment made may become invalid at once.

The following credentials will be required of all employees assigned to a substitute teaching position in the District:

•Properly completed application

Application for Felony Offense Records

• Federal I-9 form with requested forms of identification • IRS form W-4

Employee's Withholding Exemption Certificate

• Loyalty Oath executed before a notary public

A. General Information

I hereby apply to Cashion Public Schools for employment.

Today's	date:	
Full Last Name	Full First Name	Full Middle Name
Social Security Number:	Home Telephone:	
Full Home Address: Street	· · · · · · · · · · · · · · · · · · ·	
City	State	Zip
Permanent Address (if different from above)		
	Permanent phone #:	
Are you 18 years of age or older?		

Name of Relative	RELATIONSHIP	Position Held
e of emergency, the School should	notify:	
onship		I none rumoer
	B. Employment Preference	
1) Certified (Certificate #		
 1) □ Certified (Certificate # 2) Areas of preference:) □ Non-cer
2) Areas of preference:		
2) Areas of preference:	, lapse date: _	
2) Areas of preference:		□ Senior High School
2) Areas of preference: □ Elementary School		□ Senior High School
 2) Areas of preference: □ Elementary School 3) Subject area of preference: 4) Student Teaching: □ Completed 		☐ Senior High School ☐ None
2) Areas of preference: ☐ Elementary School 3) Subject area of preference: 4) Student Teaching: ☐ Completed ☐ If you have completed students.		☐ Senior High School ☐ None

C. Educational Preparation

Name and address of Institution	DEGREE EARNED	DATE OF GRADUATION	MAJOR MINOR

D. Previous Experience

List below a complete chronological history of previous work experience.

Please begin with your most recent employment.

FORMER EMPLOYER (LIST COMPANY NAME, COMPLETE ADDRESS AND TELEPHONE NUMBER)	Supervisor's Name	DATES WORKED (FROM/TO) POSITION HELD	REASON FOR LEAVING
			·

FORMER EMPLOYER (LIST COMPANY NAME,	Supervisor's	DATES WORKED (FROM / TO)	REASON
COMPLETE ADDRESS AND TELEPHONE NUMBER)	NAME	Position Held	FOR LEAVING

• Entered a		ve you ever: ontendere to a Stat	te or Federal felony charge?
	Yes	No	
	2 Been convicted of a	State or Federal for	elony offense?
	Yes	No	
3 Been charged wit	h a State or Federal felo which you entered a pl	-	was reduced to a misdemeanor offense to lo contendere?
	Yes	No	

Yes	<i>No</i>	
f you have answered "yes" to any of the	last four questions, plea	ase complete the followin
Type of Violation	DATE	PLACE (CITY, STATE
(Please do not list relatives. NAME	References Please include two loc TELEPHONE	cal references.) RELATIONSHIP
(Please do not list relatives.	Please include two lo	
(Please do not list relatives.	Please include two lo	
(Please do not list relatives. NAME	Please include two loc	RELATIONSHIP
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(Please do not list relatives. NAME	Please include two loc	RELATIONSHIP

1 Entered a plea of guilty or nolo contendere to, or been convicted of, a State or Federal misdemeanor charge

E. Completed Application

This application will serve as your request to add your name to our list of applicants.

The acceptance of an application is not a promise of employment.

All applicants must apply directly to the Superintendent and not to individual schools.

I understand that my application will remain in force from January I through December of the year in which application is made. I understand that I should notify the Superintendent in writing if I wish to be considered beyond that period.

All persons, firms and entities listed in this application are hereby authorized to release any information concerning me to the Personnel Department of Cashion Public Schools. Thereby release said persons, firms and entities from any liability as a result of the furnishing of such records and information.

I certify that to the best of my knowledge the facts set forth in my application are accurate and complete. I understand that if I am employed and any information in this application is found to be false or incomplete, my employment can be terminated.

Signature of Applicant

Date

Please do not write below this line — Office use only

Interviewer comments: